

Joint Health & Safety Group

DATE: 6 September 2016 West Stow

PRESENT: Martin Hosker, Andrew Catchpole, Julie Dean, David Cowley, Anne Cusack, Tony Edwards, Nigel Dulieu, Natasha Brocket, John Smithson, Phil Clifford, Lance Alexander, Paul Goodspeed.

APOLOGIES: Chloe Hunt, Ben Polley, David Green.

ADDITIONAL DISTRIBUTION: None

	Item	Points Raised	Action
1.	Apologies & Introductions	1.1 Apologies as above.	All
2.	Minutes of Last Meeting	2.1 There were no other outstanding items from the previous meeting.	All
3.	Around the table	<p>3.1 DC raised concerns about the Farm at Newmarket Market. MH said that it came under SF remit and AC said that it had been checked and was happy with it.</p> <p>3.2 JS mentioned DC request last meeting to provide a list of internal events so Environmental Health can plan ahead, he said he would give access to events calendar and that there were only two new events scheduled.</p> <p>3.3 DC Discussed successful prosecutions.</p> <p>3.4 MH gave an update on Home of Horseracing in which he has been heavily involved.</p>	<p>DC</p> <p>JS</p> <p>DC</p> <p>MH</p>
4.	Health & Safety Statistics	<p>4.1 MH went through statistics relating to accidents/incidents involving employees and members of the public from 1 April 2016 to 31 July 2016 for both Forest Heath District Council and St Edmundsbury Borough Council.</p> <p>4.2 MH will continue to monitor, investigate and implement actions where necessary to reduce the likelihood of similar incidents/accidents in the future.</p>	<p>All</p> <p>All</p>
5.	Xmas Fayre	5.1 MH went through Xmas Fayre Safety Plan (Xmas Fayre 24-27 November 16) MH confirmed that it had been agreed that the Council will be organising the Fayre for next 3 years, which meant that we could tender 3 year contracts for certain services. The Event Safety Plan has been rewritten taking into account lessons learnt from previous years, this included the introduction of lockdown procedures. MH has discussed the plan with Police.	MH

6.	Depots	<p>6.1 MH discussed the HSE visit to Haverhill Depot.</p> <p>6.2 TE went through the induction pack which has been introduced they are site specific and include disciplinary procedures.</p> <p>6.3 TE said there were still issues of staff from WSH using the depot (BSE) as a cut through to WSH, MH said he would look at addition signage at the exit from the car park as short cut to WSH.</p> <p>6.4 MH asked PC how long until Pool Cars are moved out from Depot area to Olding Road Car Park. PC As soon as we are able to do so.</p>	<p>MH</p> <p>All</p>
7	H & S Updates	<p>7.1 AC went through the H & S updates as follows:</p> <ul style="list-style-type: none"> • New survey re sentencing guidelines – time limit. • HSE has increased fee to cover shortfall in funding. • HSE Now using Section 37 HSW Act for prosecution. • HSE Survey looking at LOLER, PUWER & PSSR & WAH. • Havering first Council to be prosecuted under new sentencing guidelines fined £500,000 are appealing. • Thanet Council have HAV cases and have put 2m aside. • A Hackney Park vehicle ran over a sun bather causing serious head injuries. • Working at height – Dec 2011 Man died when he went through a plastic roof light, he has just gone for lunch. Company fined. 	All
8	In to Park	<p>8.1 LA took us in to the park to see the trebuchet which has been donated to West Stow. AC will be conducting a risk assessment on it.</p>	All
9	Any other business	<p>9.1 MH asked for names of people who needed to do the IOSH course as we are hoping to run another one soon.</p> <p>There was no other business and meeting closed at 11.20am</p>	All

Dates of next meetings:

West Suffolk Joint Health and Safety Panel
4pm 24 October 2016 at West Stow Country Park

West Suffolk Joint Health and Safety Group
10am Wednesday 11 January 2017 College Heath Road